



# Global Direct Notification of Mailing

Before completion, see the *International Mail Manual (IMM)* and USPS publications on Global Direct Service for terms, conditions, and design guidelines.

## A. General

1. Mailer's Name		2. Mailer's Address (No., street., ste. no., city, state, ZIP + 4)	
3. Contact Person			
4a. Telephone No. (Include area code)			
4b. Fax No. (Include area code)			
5. Destination Country		6. Date Notified	7. Global Direct Customer ID No.

## B. Mailing Information

1. Mailing Date	2. Estimated Total Mailing Weight	3. Container Quantity Trays _____ Pallets _____	4. Acceptance Location <input type="checkbox"/> Plant-Verification Drop Shipment Location: <input type="checkbox"/> Global Direct Acceptance Location:
5. Return Address (See PS Form 3681 including Global Direct Customer Identification Number.) Check the appropriate box: <input type="checkbox"/> I will use my own in-country return address <input type="checkbox"/> I will use the following USPS-provided in-country return address:		6. I am requesting the return of "Undeliverable-As-Addressed" items to the USPS in-country return address. I would like these items sent to the following US address (No., street., ste. no., city, state, ZIP + 4):	

NOTE: General correspondence and other items may occasionally be sent to this address by customers in the destination country. I agree to pay the USPS for the return of such items to my designated US address. For rate information, see the *IMM* and USPS publications on Global Direct Service.

## C. Comments

### Submit this completed form to:

GLOBAL CUSTOMER SUPPORT CENTER  
UNITED STATES POSTAL SERVICE  
1735 N LYNN ST RM 2018  
ARLINGTON VA 22209-6026

-or-

Fax No.: 703-292-3581